



**İSTANBUL**  
**ÜNİVERSİTESİ**  
**CERRAHPAŞA**

## **ENROLLMENT GUIDE FOR THE INTERNATIONAL STUDENTS**

**Enrollment Dates of International Students Placed in Associate and Undergraduate Programs: 26 October 2020 Monday - 20 November 2020 Friday (Excluding Saturday, Sunday and official holiday on 29 October 2020).**

Enrollment is done by applying in person to the student affairs office of the related Faculty/Vocational School of which you have been entitled to enroll with the required documents.

Due to force majeure, applicants; who cannot submit required enrollment documents in person within the enrollment period, must e-mail the relevant required documents to the following e-mail address of the related the Faculty/ Vocational School of that the applicant was placed. Conditional enrollment of the candidates who send the required documents for registration by e-mail are done by the Student Affairs Office of the relevant Faculty/Vocational School. Students; who send the required documents for enrollment by e-mail and enrolled conditionally, must send the original of the required documents and Turkish translation of it (notarized/officially approved by Turkish External Representatives) to the related Faculty/Vocational School by mail or in person until 15 December 2020.

Students enrollment will be deleted if they don't/can't submit the required documents until 15 December 2020.

Enrollment can be carried out by the official power of attorney (written procuration) in cases where the enrollment is not possible in person (The power of attorney, must be translated into Turkish and notarized or approved by Turkish External Representatives).

For the address of Faculties/Vocational Schools of Istanbul University-Cerrahpasa, [CLICK](#).

In the case, the student who did not enroll to the program she/he has placed for any reason; an applicant from the fill-in list will have to right to enroll to the relevant program according to the rank of the fill-in list. The applicants; who are on the fill-in list, must follow the announcements of the relevant Faculty/Vocational Schools' webpage, and apply with the required enrollment documents within the time period announced by the relevant Faculty/Vocational School.

Istanbul University-Cerrahpasa can't be held responsible for the loss of the enrollment documents in the mail.

## Required Documents for Enrollment

a) The original copy of high school diploma or certificate of graduation and Turkish translation of it; notarized or officially approved by Turkish External Representatives.

b) The original copy of diploma equivalency taken from the Provincial Directorates of Republic of Turkey Ministry of National Education or Turkish External Representatives. (Candidate students who have been applied to Provincial Directorate of National Education in Turkey and could not get the diploma equivalency between enrollment dates can be enrolled conditionally. In this case they must submit their diploma equivalency to the student affairs office of the relevant Faculty/Vocational School until 31 December 2020. Otherwise their enrollment will be cancelled.)

c) The officially approved transcript of the high school stating the high school courses, grades and grade point average of the student and a copy in Turkish; notarized or approved by Turkish External Representatives.

d) The printout of the exam result accepted by our university (for IUCYOS, IUYOS, SAT, ACT and GAOKAO), (*Excluding those who apply for the quotas of our university's programs with the result of the high school graduation exam; such as ABITUR, Austrian Matura, International Baccalaureate (IB), French Baccalaureate, GCE AL*) (*Documents are not in Turkish language must be translated into Turkish and notarized.*)

e) The copy of pages of the passport including identity information, time of validity, the student visa (*if there is*) and Turkish translation notarized or approved by Turkish External Representatives. (*Applicants who have Blue Card or Republic of Turkey Identity Card can submit copy of these cards in place of passport.*)

f) If there is, Residence Permit Document/Card

g) If there is, a copy of an internationally recognized Foreign Language Certificate and Turkish Language Proficiency Certificate, in Turkish; notarized or approved by Turkish External Representatives.

ı) 2 photos 4, 5 x 6, 0 in size (front view and taken in the last 6 months enabling the applicant to be clearly recognized).

h) Bank receipt of the tuition fee payment. (*[The tuition fee needs to be paid](#)*)

i) Signed- Financial Assurance Statement. Please [CLICK](#).

j) A copy of Extract of Civil Registry (for foreign nationals who were born on a foreign nationality and then gained a Turkish citizenship / dual citizenship)

k) Insurance Notification. [CLICK](#).

l) Address Statement Form, [CLICK](#).

m) Candidates who are entitled to enroll in the Vocational School of Technical Sciences Aircraft Technology and Civil Aviation Cabin Services Programs must also meet the special conditions of the program.

[CLICK](#) for the Special Condition of the Aircraft Technology and Civil Aviation Cabin Services Programs.

**The enrollment of students who submit falsified, counterfeit, incomplete or incorrect documents for application, placement and/or enrollment, will be annulled even if final enrollment was done.**

For the application of Residence Document, check the below address <https://e-ikamet.goc.gov.tr/Ikamet/Basvuru/IlkBasvuru> /For the required documents [CLICK](#).

**International students enrolled in our university must apply in writing to the social security provincial directorate or social security centers (SGK) in where their school is located within 3 months of the enrolment date. Otherwise, they will not be registered as general health insured during their education and they need to have private health insurance if they do not register or fall within the scope of general health insurance. It is required to have a health insurance in order to get a residence permit.**

The İÜCYÖS exam result is valid for one (1) year for Istanbul University-Cerrahpasa. Therefore the candidates cannot use their score for the next year to apply for programs in Istanbul University-Cerrahpasa.

## Language Proficiency Exam

<b>Turkish Proficiency Exam for International Students</b> <i>(The Exam will be held online by the School of Foreign Languages)</i>	<b>24 November 2020</b> <b>at 10.00 am</b>
<b>Foreign Language Compulsory Preparatory Proficiency Exam</b> <i>(The Exam will be held online by the School of Foreign Languages)</i>	<b>26 November 2020</b> <b>at 10.00 am</b>

[CLICK](#) for the programs that required compulsory foreign language.

Language Proficiency Exams are executed by the School of Foreign Languages of Istanbul University-Cerrahpasa. Language Proficiency Exams will be held online. For detailed information and announcements, please follow <http://yabancidiller.istanbulc.edu.tr/>

[CLICK](#) to see the required Turkish proficiency documents and levels for the candidates who are accepted to associate and bachelor degree programs to start their education.

- ❖ Course registration are made via [student automation system \(AKSİS\)](#).
- ❖ Students who will be logging on to AKSİS for the first time are required to create a one time account by clicking on the “Hesap Oluştur (Online Registration)” button/link for Istanbul University-Cerrahpasa at <http://aksis.istanbulc.edu.tr>
- ❖ Your reference number that is required to pay your tuition can be seen on the system (AKSİS).
- ❖ The tuition fee is paid to Halkbank with your reference number.
- ❖ For tuition fees, [CLICK](#). *(The tuition fees shown in table for per academic year. Half of the fee is paid in the Fall Semester and the other half is paid Spring Semester.)*
- ❖ AKSİS will be active as of 26 October 2020.

**İstanbul Üniversitesi-Cerrahpaşa**  
**Department of Student Affairs**  
**Tel: 0212 404 03 00 / Ext: 19054-19058-19575**  
**[iuc.ogrenci@istanbul.edu.tr](mailto:iuc.ogrenci@istanbul.edu.tr)**

For the address of Faculties/Vocational Schools of Istanbul University-Cerrahpasa, [CLICK](#).