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1. **Cambridge Archive Editions In Brief – Overview, Collections and Topics**

**Overview**

**What does the Cambridge Archive Editions contain?**

Cambridge Archive Editions (CAE), an imprint of Cambridge University Press, is a publisher of primary source research collections covering the Near and Middle East, Slavic and Balkan regions, and East and South East Asia. A wealth of historical reference materials are presented which otherwise would remain unknown, difficult to access, or fragmentary. Considered collectively, this body of documents represents many thousands of original documents of the National Archives (UK) represented in facsimile, including numerous maps, on the national heritage and political development of many countries.

**Collections**

**East and Southeast Asia**
This area covers Japan, China, Hong Kong, Korea, Taiwan and, under the title “Straits Settlements”: Penang, Singapore, Malacca and Labuan. This is one of our two newer branches of research and there are eight titles providing a sound basis for serious research of East and South-East Asia.

**Slavic and Balkan**
This area is one of our two newer branches of research and is intended to give a good grounding in the Balkan region, with six titles, particularly concerning boundary issues. Five titles on Armenia, the Caucasus and Russia address further this important area.

**Near and Middle East**
This area was the original one for research and publication from 1986 onwards. Britain has a rich history with Middle Eastern countries via its East India Company trade routes up through the Persian Gulf and the British archives have particularly deep veins of material on boundary formation, tribal relations, state development and political relations.

**Topics**

What constitutes a “topic” is a subject which creates a loose association of sets to help in refining searches. They are not definitive though, as for example the topic “historical background” could potentially include all the sets. Furthermore the sets included in a topic may not be exclusively about the topic but include a fair amount of material on the topic.

**Arab Nationalism**
Documents referenced under this topic will have some relevance to the modern concept of Arab nationalism including Hashemite aspirations for a Caliphate; the desire for a “Greater Syria”, and attempts by the Moslem Brotherhood to gain support from the early 20th century; but also classic Arab nationalism as seen in Amir Shakib Arslan’s *La Nation Arabe*, and modern Pan-Arabism seen through the records of The Arab League.

**Boundary Disputes and Border Mapping**
One of our strongest sub-collections, including the Arabian Geopolitics sets and the Arabian Boundaries sets, providing structure to the Near and Middle East collection and a wealth of diplomatic and political correspondence on this most sensitive, perennial, international subject.
Constitutional Affairs
This selection is characterized by sets which include documents describing governance, rule, treaty agreement and defining themes from ruling family histories.

Dissent, Ethnicity and Religion
Including sets from the Slavic and Balkan, as well as Near and Middle East collections, this selection focuses on titles where ethnicity was included in the research terms to better explore the complicated dynamic between allegiance to country and also to religion or ethnic origin.

Economic and Social Developments
Many of the documents under this topic will be administration or economic reports which give some insight into State spending and the direction of development.

Historical Background
While it is in the nature of all the sets in the collection to be part of the history of the region, these titles are primarily historic background rather than providing another characteristic as well.

Note - Almost all the sets in the whole collection appear in this category, titles which has more than one other topic associated with it are more strongly defined and will not appear in historical background search results.

Legal Interest
Including sets from the Slavic and Balkan, as well as Near and Middle East collections, this selection includes the major boundary and border mapping, and treaty agreement, titles, but it also includes the documents examining the slave trade into Arabia, and the histories of the ruling families.

Maritime Issues
This selection of titles focuses on the islands and maritime boundaries of the Persian Gulf waters and although it includes the Arabian Boundaries sets, it collects them together with specific surveys of the Persian Gulf, information on pearl fisheries, naval reports and the slave trade.

Military Intelligence Material
This selection of titles includes both military documents created directly for the British forces, the better to comprehend the Arabian Gulf, but also titles where strategic intelligence records have been heavily featured in exploration of a specific topic.

Minority rights
Including sets from the Slavic and Balkan, as well as Near and Middle East collections, this selection focuses on titles with an ethnic, or minority, rights dimension.

Official State Reports
These are a series of Government periodic reports: political, economic or administrative, sometimes brought together from different sources for the first time by our researchers, giving a strong history of the countries indicated.

Oil Interests
This selection includes titles most directly related to the topics of oil exploration, development and control, but obviously all the sets about boundary issues might also be considered relevant to the issue of oil interests.
Political and Administrative History
Most of the documents in this category will be political or administration reports, and these show very directly what contemporary Government political thinking and administrative action was at the time under review.

Titles Containing Documents in Arabic
Most of the documents arising from the British Archives are in English, but a small sub-collection of titles contains Arabic papers including the correspondence of King Abdul Aziz, and the Kuwait Political Agency papers which range far beyond Kuwait in their subject matter.

Tribal information
The selection here, with the exception of Afghanistan, pertains mainly to the Arabian Gulf and focuses on how the traditional tribal culture is inextricably linked with power, and control of territory; British intelligence papers are used particularly in these sets.

2. Structured Approach to Regional Coverage

Building country collections
Archive Editions titles, with some exceptions, fall into three types:

- Series of political reports
- Collections of key documents
- Reproductions, in facsimile, of some classic standard works of reference

We usually prefer to survey a country or region we are approaching for the first time by establishing a comprehensive series of political and often economic reports. This exercise provides a basic historical study of an area and is sold on the basis of a complete sequence of material which was never previously located or unified. See our report sequences on Japan, China, Soviet Union, Arab World etc.

The next step is to go on to a regional records type-project, where the documents chosen will be dispatches, telegrams, memoranda, and surveys, rather than series of periodic reports. More specific areas can be followed down later: we can, for example, look at aspects of specific interest, which may have a regional basis, eg Arab Dissident Movements - selective studies, eg of a regime, of dissidence, of the ruling family, of international bodies etc.

Classic works of reference, like Lorimer’s Gazetteer of the Persian Gulf, are unbeatable for an historic overview.

Thus, we achieve an orderly structure for an area.

The collections of key documents are always made on specific and well-defined areas of research and each collection has the added value of arrangement into specific topics and document by document identification/description. The series of political reports focus on completeness and organization of material previously unknown or scattered. Each collection is researched and edited by a professional researcher and sometimes also in cooperation with an academic specialist and presented in facsimile.

3. Understanding Political Reports Series

Political reports provide scholars, researchers and historians with a tremendously detailed archive of material on each of the areas covered.
Over the years many different series of reports have been undertaken by the Foreign and Commonwealth Office in response to the events on the ground. These series wax and wane with the tide of history but they are also subject to the force of personality of the compiler and the voracious demands of the British Foreign Office for information. Certain government officials will be seen to be prolific and others merely content to cover the main points clearly. However, whether the reports are being demanded by Her Majesty’s Government or showered upon it by officials in residence the effect is to leave a national treasure for following generations in the form of regular, structured, detailed reports of the current events, main players and political direction of the day. At one end of the scale alongside the public security and political events, the weekly reports log the minutiae of administration, with details of sowing and harvesting as well as trade, health and education. At the other end of the scale is the annual report sweeping grandly through the events of a year, giving a thorough background in the main political movements and permitting itself only the small luxury of a short chronology to furnish a little detail.

4. Understanding the Inclusion of “Poor Quality” Images

From time to time we receive feedback regarding the Cambridge Archive Editions list, not about the content of the books, but about the poor quality of some of the documents included.

In fact, we have to agree, a small proportion of the pages noted are hard to read! However, please let me explain why we cannot supply you with these pages in a better condition.

In our sets of books we are trying to create a collection of all the available British political reports, or all the memoranda or telegrams concerning a particular subject.

We choose to include all the documents that there are, in spite of the fact that some of them are in a bad condition, or parts of them are. This is because you may be able to read part of a document even in bad condition and therefore get an idea of what is going on in the document.

The condition of the documents is due to a combination of factors:

- Reports may have deteriorated due to the aging effects of acid in the paper – this is particularly noticeable with handwritten documents [all of our documents are at least 30 years old, and many are over 100 years old]
- Sometimes the originals are already only carbon copies which are a poor reproduction to begin with and deteriorate further when printed
- Sometimes the paper on the originals is coloured and makes for poor contrast with the ink when reproduced in black and white print
- Sometimes the documents have been previously microfilmed by the national archives because of the fragility of the original and the resulting microfilm is almost always dark

Please note that the printing process is not at fault here. You may rest assured that the quality of the print is good and if a measure is needed then the running head on each page, which is a modern addition by us, should always appear strong even if the document is weak.

The alternatives are either simply to leave the badly marked pages out of the collection altogether, or to re-type them. We maintain that it is better that they are in for the sake of continuity and for the parts of certain pages which can be read. We do not habitually re-type our material because if we have to guess at what the report
says, we may change the meaning, if only by accident. We feel that by including all available material in facsimile, we keep a truer historical record.

5. Choice and Reproduction of Maps

Cambridge Archive Editions often includes large folding maps as part of document collections. These maps may have originally been attached to the documents, but more usually we search out and add contemporary maps to help illustrate topics covered in the documents such as the growth of a border, movement of tribes or the location of pearl fisheries. Often the original maps we are working from are more than 1 metre by 1 metre and sometimes we only use a section to illustrate what we need. Occasionally if we are only trying to convey a general point about a large territory we may significantly reduce a map and consequently some of the smaller place-names may be impossible to read. Generally, however, we try not to reduce any maps to less than 80% of their original size.

**Getting Started**

**The East View Universal Database™ Platform**

Once you acquire login access, you will see current database(s) available per your subscription. From the East View Universal Databases screen, select the Cambridge Archive Editions Online.
Cambridge Archive Editions Home Page View

The CAE home page is comprised of simplified archive description, multiple search tools for the collection, filters and display options for retrieving and viewing content. The view below is an overview of page with basic features and navigation highlighted.

Display and View Settings:

The display settings are personal preferences set by the user during their working session for viewing the collections and sets at the CAE home page.
Display Quantity

The display quantity is a preference setting that delivers results in 10, 20, 40 or 100 titles per page (also displayed) for the thumbnail, detail and list view options chosen by the icons to the right of the display selection and described below.

Thumbnail View

The Thumbnail View display option delivers a simple and readable icon and the count of volumes contained in each set of the collection.

Detail View

The Detail View display option is the default setting and also delivers a thumbnail view with additional details regarding the set such as ISBN numbers, city of publication, language, publication year, volumes and brief overview which can be easily expanded within the display.
List View

The List View display option delivers text in a column view with the Sets, Volume Name, Pages, ISBN numbers and East View product number displayed. In the list view, information displayed can be easily copied and pasted to a spreadsheet programs for counting or data sorting.
Expanding Sets to View Volumes

In Thumbnail View, the sets are easily expanded to display the volumes within a set by clicking on the set cover thumbnail, title or expand button. In Detail View, this is accomplished by clicking on the set cover thumbnail or title link. Clicking a second time will retract the view to the original display. This option does not exist for the List View display.

**Thumbnail View Expanded**

**Detail View Expanded**
Expanding Volume Details

Once the Thumbnail or Detail views are expanded the individual volumes may also be expanded by clicking on the volume thumbnail to display information regarding the author/editor, city, country, publishing, pages, language, ISBN's, product number, subjects and persistent URL.
Expanding the Volumes for Reading

To expand the volume for reading is accomplished by clicking on the read button or volume link in the Thumbnail or Detail View. In the List View display this is done by selecting the Sets title or Volume name in the columns.
Browsing the Collections (Book Filters):

The book filters tool allows a user to browse the collection in multiple ways. Selecting one or multiple filters from the Collections, Topics or Sets simplifies viewing results for the user. Text searches as described above can be applied within this filtered selection set.
**Search Tools:**

The platform search tools allow the user several options for searching within the CAE collection. These options range from a broad based text to more refined filtering for searching within the collection.

**Text search**

Performs a text search within the Preface and Table of Contents of the collection. This does not search the entire contents of the collection. Future versions of the database will have designated volumes with a complete text search feature.

**Example:** A search on the word “annual” results in 25 matches from the Preface and Table of Contents.

Clicking a Sets or Volume Name link will open the pages and highlight the search results in yellow. Further navigation to the next search result can then be performed with the toolbar arrows which will also feature yellow highlight. This highlight feature is only used in the text search, not wild card function.
Title search
Performs a search within the volume of sets only.

Example: A search on the word “annual” results in 12 matches from the titles of the sets.

<table>
<thead>
<tr>
<th>Sets</th>
<th>Volume Name</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual reports of the Strata Settlements, 1895-1944</td>
<td>Volume 9: 1927-1931</td>
<td>716</td>
</tr>
<tr>
<td>Annual reports of the Strata Settlements, 1895-1944</td>
<td>Volume 1: 1895-1897</td>
<td>700</td>
</tr>
<tr>
<td>Annual reports of the Strata Settlements, 1895-1944</td>
<td>Volume 4: 1892-1900</td>
<td>617</td>
</tr>
</tbody>
</table>

ISBN search
Performs a search on all ISBN volume numbers only (not ISBN for Sets). This includes print and electronic numbers designated by p-ISBN and e-ISBN respectively. Numbers may be entered with our without dashes for any volume search.

1 matches 9781139071249

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual reports of the Strata Settlements, 1895-1944</td>
<td>Volume 1: 1895-1897</td>
<td>708</td>
<td>1998</td>
<td>9781852070314</td>
<td>9781139071249</td>
<td>12785</td>
</tr>
</tbody>
</table>

Product # search
The product number code is an East View number assigned and typically used for reference with customer service and operations functions.

Virtual Keyboard
The virtual keyboard is provided as on-screen option for bi- or multi-lingual users who are using keyboards in languages other than English. This feature is also beneficial as an alternative input method for disabled users and users without keyboard access. Selecting the keyboard icon expands the virtual keyboard to the users screen.
Logic Searches and Tips:

Stem search
This feature allows the user to conduct a search on not only a word, but also all of the grammatically correct derivations of the search word. It is similar to using the asterisk wildcard at the end of a word, but the stem search automatically determines the root of the word for you and goes from there.

Example: A search on the word “annuals” will also deliver results with the word “annual”.

Exact phrase search
" " - When you enclose a word, title, or phrase in quotes to conduct a search, the query will return a list of documents with the exact words that you specified, in the same exact order that you specified. This search will return the fewest number of search results.

Example: “annual reports”

Wildcards
* – Use the asterisk [*] as a wildcard to find the same word with different endings.

Example: tele*, returns articles containing the words telegram, telegraph, telephone, telephoned

? – Use the question mark [?] as a wildcard to find variations for only one character.

Example: st?mp, finds "stamp", "stomp"

Logic operators
and – This operator will look for matches to ALL words in the same document or field.

Example: annual and reports (returns articles with BOTH words)

or, [space] – A search conducted with 'or' operator between words will look for matches to ANY word or words specified in the search field.

Example: annual report (returns articles with either or both words)

Proximity operator
~n – this operator limits the distance between the words in queries and phrases.

Example: "ethnic states"~10
(means that the word “ethnic” must be within the limits of 10 words from the word “states”)

www.eastview.com
E-book Menu Navigation and Descriptions:

This section covers the tools and options available to the user once they have navigated to the volume level of the collection. Many of these tools are intuitive and similar to those found in most portable document format readers.

Metadata

The Meta-info button displays the volume details regarding the author/editor, city, country, publishing, pages, language, ISBN's, product number, subjects and persistent URL.

Document Navigation

The Document Navigation button expands or contracts the left view pane which displays the contents in text form or thumbnail view.

Single Page and Two Pages

These icons quickly switch between a single reading page view and a facing pages view similar to a book.

Fit Width, Fit Page and Rotate Current Page

The Fit Width icon expands the view to the reading pane width for pages in single page format. This feature is not available for sessions reading in a facing pages format. The Fit Page format reduces or expands the single or
double page view to fit the height of the reading pane session. The Rotate Current Page icon will rotate the current page 90 degrees clockwise each time the button is selected. Like the Fit Width option, this feature is only available in the single page format.

**First Page, Previous Page, Next Page, Last Page and Direct Entry**

Selecting the First Page or Last Page icons will navigate a user to the very first page or last page of the volume document, not page number 1 or last page number. Similarly, the Previous Page and Next Page icons will navigate up or down one single page within the document. Specific numbers may also be entered into the page number window for navigation. Again, this will navigate to pages in the document, but not specific page numbers as seen within the pages of content.

**Scale (Zoom)**

The scale slider button can be used to quickly increase or decrease the visual size of the content within the reading pane. Specific scale percentages can also be directly entered within the window instead of using the slider button option. Scale range is from 30% to 100%.

**Full Screen**

The Full Screen icon will maximize the volume panes and session to fit the available screen size and hide the browser tabs from view. To exit the full screen mode simply hit the Esc button on the keyboard.

**Hand Tool, Text Selection and Copy Selection to Clipboard**

The Hand Tool icon is ideal for scrolling within a single or facing page view where the scale (zoom) is above 100%. In single page view mode this can also be used to scroll to the previous or next pages at any scale. The Text Selection icon is for highlighting text within the Preface and Table of Contents pages which can then be copied using the Copy Selection to Clipboard or the Ctrl+C from the keyboard and pasted into other programs such as email.

**Search, Find Previous and Find Next**

The text search entry is for searching within the Preface and Table of Contents of a volume. The Find Previous or Find Next will navigate to the next word result respectively. A search on complete words will yield results that are highlighted in yellow.

Wild cards are also allowed within the search tool, but results will not be highlighted in yellow.

* – Use the asterisk [*] as a wildcard to find the same word with different endings.
  
  **Example:** tele*, returns articles containing the words telegram, telegraph, telephone, telephoned

? – Use the question mark [?] as a wildcard to find variations for only one character.
  
  **Example:** st?mp, finds "stamp", "stomp"

**Print and Download Pages**
The Print Pages or Download Pages features allow a user to print or download selected document pages in increments of 1 to 10 with 10 as the maximum. Specifically, selecting a range of document pages (not page numbers) can be performed multiple times without limitation.

**Reading Mode and Page View**

The Reading Mode is the default view of the content when a user opens a volume and most similar to portable document format readers (Acrobat). This view allows the use of all menu tools as described in this section. The Page View mode is a simplified browser format with simple page and searching tools for navigation.
Session Favorites

Selecting session favorites is a feature that can only be performed in the List View mode. This is accomplished by highlighting the star in the left column next to the Sets description. The selections are then compiled into the books list for reference in this unique browser session where they can be copied to the clipboard for other uses such as email or spreadsheets.

View Favorites Session List

[Image: Screen capture of the East View database interface showing a favorites session list with a red circle highlighting the favorites icon.]